

VIRGINIA: IN THE _____ GENERAL DISTRICT COURT
NAME OF COURT

_____)
Plaintiff,)
)
v.) Case No. _____
)
_____)
Defendant.)

Notice and Motion to Relieve a Party from Judgment

PLEASE TAKE NOTICE THAT ON _____ at _____,
Date Time
_____, will move this Court, pursuant to
Virginia Code [§ 8.01-428](#), to set aside the judgment entered _____,
based on the following:

Respectfully submitted,

Counsel or Requesting Party

Name and Address of Law Firm or *Pro Se* Party

Printed Name of Counsel or Requesting Party

Virginia State Bar No. (optional)

Telephone Number

Fax Number

E-mail address (optional)

CERTIFICATE OF SERVICE

I certify that a true copy of the above _____ was
Name of Pleading
mailed faxed _____, _____ electronically mailed by
Fax No. Time
agreement, or hand-delivered to all counsel of record on the _____ day of
Day
of _____, _____, to
Month Year

Name and Address of Counsel of Record and/or Parties not Represented by Counsel

Moving Party/Counsel of Record

VIRGINIA

IN THE _____ GENERAL DISTRICT COURT
NAME OF COURT

_____)
Plaintiff,)
_____))
_____) Case No. _____
Defendant.)
_____)

Order to Relieve a Party from Judgment

UPON motion of _____, by counsel, requesting the Court, pursuant to Virginia Code [§ 8.01- 428](#), to relieve a party from judgment ordered by this Court on _____; and

IT APPEARING TO THE COURT THAT:

ORDERED THAT:

ENTERED: _____
Date

Judge of the General District Court

I ASK FOR THIS:

Firm Name and Address

By: _____
Signature

Tel: _____

Print Name

Fax: _____

VSB#¹ _____
Optional

E-Mail _____
Optional

SEEN AND AGREED DISAGREED

Firm Name and Address

By: _____
Signature

Tel: _____

Print Name

Fax: _____

VSB # _____
Optional

E-Mail _____
Optional

Additional Information (optional)

¹ Virginia State Bar